

TOASTMASTERS INTERNATIONAL®

TOASTMASTERS INTERNATIONAL ANNUAL BUDGET Due to WHQ by September 30th

2010 - 2011

DISTRICT 62

* 1.00000

US Dollars

USD

USD

District Revenue			
Membership Revenue	22,760		22,760
Conference Revenue	27,643		27,643
Fundraising Revenue	6,605		6,605
TLI Revenue	3,597		3,597
District Store Revenue	1,990		1,990
Donations	-		-
Interest	-		-
Miscellaneous-Revenue	305		305
Total Revenue	62,900		62,900
District Expenses			
Conference Expenses	(27,648)		(27,648)
Fundraising Expense	(1,333)		(1,333)
TLI Expenses	(7,024)	^	(7,024)
District Store Expenses	(8,047)		(8,047)
Marketing	(4,923)		(4,923)
Communications & Public Relations	(950)	8%	(950)
Education & Training	(2,817)	2%	(2,817)
Speech Contest	(800)	(no limit**)	(800)
Administration	(1,589)	(25% max*)	(1,589)
Travel	(7,769)	(30% max*)	(7,769)
Other Expenses	-	(10% max*)	-
Total Expense	(62,900)		(62,900)
District Net Income/Loss			

* For U.S. Districts leave this cell with the rate of 1.00. For Non-U.S. Districts, insert the appropriate exchange rate (for the budget the rate should be as of June 30th), per the OANDA.com website. See the instruction tab on how to get the exchange rate from the OANDA website.

** This is the maximum percent of total expenses a district can have towards the specific account groupings.

^ Total Leadership Institute expense is combined with total Education and Training expense when calculating the maximum allowable expense.

Enter balances in as local currency
USD

Local Banks Reconciliation

Account Code	100	105	110	115	120
Account Name Per Bank Statement	Checking				
Bank Name	PNC				
Account #					

DISTRICT LOCAL BANK ACCOUNTS (First 5):

Total

Book Balance as of June 30th:

\$	5,426	(1)	\$	-	\$	-	\$	-	\$	-
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Account Code	125	130	135	140	145
Account Name Per Bank Statement					
Bank Name					
Account #					

DISTRICT LOCAL BANK ACCOUNTS (Second 5):

Total

Book Balance as of June 30th:

\$	-	(2)	\$	-	\$	-	\$	-	\$	-
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RECONCILED BALANCE

IN DISTRICT LOCAL BANK ACCOUNTS:

\$	5,426	(1)+(2)	\$	5,426	Reconciled balance converted to U.S. dollars.
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Following is a brief description/explanation of the estimated Income and estimated expenses based on the goals outlined in the district success plan. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.**

(Numbers are pulled from Monthly Budget tab)

USD

Budgeted \$

Membership Revenue

22,760

Revenue goals supplied by Toastmasters International.

Conference Net Income/(Loss)

(5)

The goal for each conference is to break even. Fall we are planning on having World Champion of Public Speaking Ed Tate as special guest and spring we are having World Champion Public Speaker Mark Brown. We will utilize their champion reputation to help build awareness and membership for the District.

Fundraising Net Income/(Loss)

5,272

Event 1 is activity from World Champion Public Speaker engagements, Event 2 is proceeds from the Silent Auction during the Fall & Spring Conferences.

TLI Net Income/(Loss)

(3,427)

TLI Training - make up training by Division in July & August, TLI Training by Divisions at Mid year and main TLI Training scheduled for June 2011.

District Store Net Income/(Loss)

(6,057)

All District Orders are now being budgeted in the District Store Area - per Toastmasters International. Typical expenses that we order from the District Store are Contest materials for speech contests, supplies for the book store for Conferences and TLI trainings, promotional materials to support the marketing efforts for marketing, club building and rebuilding, coaches (Moments of Truth), Area & Division Governor Put on a Good Show materials for assistance with Area & Division contests.

Other Revenue

305

Other revenue is monies from closed clubs.

Following is a brief description/explanation of the estimated income and estimated expenses based on the goals outlined in the district success plan. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.**

(Numbers are pulled from Monthly Budget tab)

USD
Budgeted \$

Marketing

(4,923)

Wish to grow the District in all areas - in particular the northern territory. Planning to place advertisements in local news areas in particular for spring conference which is being held at Boyne Mountain.

Communications and Public Relations

(950)

Web site expenses, postage to promote events within the District.

Education and Training

(2,817)

Trio mid year training in Chicago, Hall of Fame program for fall conference, Free Toast Host training & for all Divisions & training Division and Area Governors in June.

Speech contests

(800)

Engraving charges & light food & beverages charges for Area, Division and District Speech Contests.

Administration

(1,589)

District Executive Committee meeting room rental & expenses, postage & stationery supplies and website administration charges.

Travel

(7,769)

District officer travel reimbursed at 20 cents per mile with a minimum round trip of 40 miles. Trio training now conducted during Toastmasters International Conference in August.

Other Expense

No plans at this time for purchasing additional equipment.

**TOASTMASTERS
INTERNATIONAL®**

**TOASTMASTERS INTERNATIONAL
ANNUAL BUDGET
2010**

DISTRICT 62

INSTRUCTIONS:

1. Print out entire Budget Report including narrative and certification sheet.
2. Obtain related signature below. **This certification must be complete in order for the report to be considered received by the WHQ.**
3. Submit approved report to World Headquarters as follows:
 - * Email Excel file to DistrictFinancialReports@toastmasters.org
 - * Also send a hard copy of **ONLY** the Summary tab and completed Certification page by:
 - * Scanning and emailing to the above address
 - * Or fax to (949) 589-3456
4. Due at WHQ by September 30, 2010

NOTE 1: Reserve funds can not be released until completed reports are turned in to WHQ

NOTE 2: Electronic signatures are not acceptable

USD
(From Summary tab)
Budgeted Net Income/(Loss)

We, the undersigned, certify that this budget and narrative cover estimated receipts and expenditures for the district year. This budget directs the financial resources entrusted to the district toward achieving the district mission and will be presented to the district council for approval at its next meeting.

<i>Margaret Dicht</i>	9/30/10
District Governor	Date

<i>Lisa Waalkes</i>	9/30/10
Lt. Governor Education and Training	Date

<i>Sherry Moore</i>	9/30/10
Lt. Governor Marketing	Date

<i>[Signature]</i>	9/30/10
District Treasurer	Date