

## Toastmasters International Table Topics Judging Criteria and Ballot

<b>JUDGING ITEMS</b>	<b>SUGGESTED POINT VALUES</b>				1	2	3	4	5	6	7	8	9
	E X C E L L E N T	V E R Y G O O D	G O O D	F A I R									
<b>SPEECH DEVELOPMENT</b> OPENING, BODY, CLOSE, ORGANIZATION, SMOOTHNESS	30	23-29	17-22	0-16									
<b>EFFECTIVENESS</b> LOGIC, DIRECTNESS, ENTHUSIASM, ACHIEVEMENT OF PURPOSE, AUDIENCE RESPONSE	25	18-24	11-17	0-10									
<b>PHYSICAL</b> APPEARANCE, BODY LANGUAGE	15	11-14	6-10	0-5									
<b>VOICE</b> FLEXIBILITY, VOLUME	15	11-14	6-10	0-5									
<b>LANGUAGE</b> APPROPRIATE TO SPEECH, PURPOSE TO AUDIENCE, GOOD GRAMMAR, PRONUNCIATION AND WORD SELECTION	15	11-14	6-10	0-5									
<b>TOTAL SCORE</b> (100 POINTS POSSIBLE)													

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**SPEECH DEVELOPMENT** is the way the speaker puts ideas together so the audience can understand them. The Table Topics response is structured around a purpose, and this structure must include an opening, body and conclusion. The response is supported by relevant examples and illustrations, facts and figures if appropriate, and is delivered smoothly.

**EFFECTIVENESS** is your subjective judgement of how the response came across. Were you able to determine the speaker's purpose? Did the speech relate directly to the given question or topic? Was the response clearly and logically presented?

**PHYSICAL** presentation of the response carries part of the responsibility for effective communication. The speaker's appearance should reinforce his or her response. Body language should support points through gestures, expressions and body positioning.

**VOICE** is the sound that carries the message. It should be flexible, moving from one pitch level to another for emphasis, and should have a variety of rate and volume. A good voice can be clearly heard and the words easily understood.

**LANGUAGE** refers to the choice of words that relate to the response. Language should promote clear understanding of thoughts and should fit the occasion precisely. Proper use of grammar and correct pronunciation will show that the speaker is the master of the words being used.